



HILLSIDE
CHRISTIAN COLLEGE

FEES AND CHARGES SCHEDULE

2018

PROVIDING CHRISTIAN EDUCATION

SINCE 1977

FEES AND CHARGES SCHEDULE 2018

The information in this schedule should be used by parents/guardians to calculate total fees and charges for 2018 at HillSide Christian College. The total fees and charges consist of combining Parts A and B, in conjunction with the Payment Schedule outlined in Part C. Please also be aware of the exit notice requirements:

- Application Fee
- Education Bond
- Part A - Tuition Fees
- Part B - Levies (Please see applicable Primary or Secondary Levies' Table)
- Part C – Payment Schedule
- Exit Notices – Cut-Off Dates 2018

Application Fee: \$100

Parents seeking to enrol their child/ren at HillSide Christian College shall make an application, and attend an interview as part of the enrolment procedure. A non-refundable enrolment application fee of \$100 is payable when an enrolment application form is submitted.

Education Bond: \$500

A family Education Bond of \$500 is charged for entry into any year level of the College to new families. It is refundable when the last student in a family leaves the College provided there are no outstanding fees and all students in the family entering Kindergarten or Pre-Primary must transition into the Primary School (Year 1) to be eligible for a refund of the Bond. In summary, the Bond is **not refundable** if:

- Any student leaves the College before starting Year One (having entered in Kindergarten or Pre-Primary years);
- There are outstanding fees or charges payable to the College;
- A family (student/s) pre-accepted for entry to the College decline the position, and do not fill the enrolment;

PART A – TUITION FEES

Tuition Fees with Family Discount

<i>Year Levels</i>	Annual Tuition Fees per child		
	<i>First Child</i>	<i>Second Child</i>	<i>Third Child</i>
Kindergarten (Four year old)	\$2,320	No Discount Applies	
Pre-Primary - Year 6 (Primary)	\$3,248	\$2,598	\$1,948
Years 7 - 12 (Secondary)	\$3,880	\$3,104	\$2,328

Payment in full of the year’s tuition fees and levies in advance, incurs a 5% discount on tuition fees for the year (please note: no discount applies to any ‘Levies’: or Kindergarten tuition fees or levies). This payment must be made before **23rd February, 2018**.

Please note: families with four or more children from Pre-Primary to Year 12 do not pay tuition fees for the fourth and subsequent children. However, Kindergarten children do not attract a discount. Levies are applied to all students in all years at the College, and there is no discount for levies.



PART B – EARLY LEARNING & PRIMARY LEVIES

The following Levies are to be added to the applicable Tuition Fees outlined in Part A of this document. Levies are divided between Primary (Year 6 and below) and Secondary (Year 7 and above) fees as per below. All levies are charged per student.

Year Group	Unit Amount						
	General Amenities	Resources	Swimming	Booklist	ICT Levy	Total	Camps
Kindergarten 4 Year Old	200	100	-	200	100	600	
Pre-Primary	200	100	100	200	150	750	
Year 1	200	100	100	200	150	750	
Year 2	200	100	100	200	150	750	
Year 3	200	100	100	200	150	750	
Year 4	200	100	100	200	150	750	
Year 5	200	100	100	200	150	750	approx. 2000 (camp 2019)
Year 6	200	200	100	200	150	850	
Additional Building Fund (Tax Deductible – Voluntary)				200			

Early Learning/Primary Fee and Levy Notes:

1. All levies are compulsory, except items listed in the “camps” column, which are charged separately.
2. The camp levy applies to the 2019 Sydney/Canberra camp. Initial instalments will be due in late 2018 in preparation for the 2019 camp.
3. The General Amenities fee includes charges for copying, student insurance, bus use, Year Book, Christian Living programme, and other consumable items charged by the College.
4. The Resources item allows teachers to conduct excursions/incursions, or specific classroom activities without costing parents any extra. Class-based projects will constitute 50% of the amount. The other 50% of the resources cost centre will be put towards a whole school project. The Kindergarten Resource fee does not include the whole school component contribution.
5. Year 6 Resource fee includes graduation dinner, leavers shirt, and associated costs and excursion.
6. The Building Fund is tax deductible. All families are encouraged to make this payment to assist the College to develop and implement its future growth.

7. After school clubs will be charged separately and individually based on actual cost of provision. These are not included in this schedule.
8. Payment of levies and tuition fees includes all books, excursions/incursions and consumables. No extra payments are required, except for after-school clubs and private music tuition (including instruments), which are voluntary and charged individually.
9. Refunds for levies are made on a pro-rata basis, with the exception of those services, which have already been consumed (e.g. student insurance, ICT, etc.). This will be calculated by the College.

PART B - SECONDARY LEVIES

Year Group	Unit Amount				
	General Amenities	Resources	ICT Levy	Total	Camps (Additional Cost)
Year 7	300	300	200	800	
Year 8	300	300	200	800	
Year 9	300	300	100	700	250
Year 10	300	300	100	700	
Year 11	300	300	100	700	250
Year 12	300	300	100	700	250
VET Charge – Business				\$200 (See booklist)	
VET Charge – Tourism/Hospitality				\$300 (See booklist)	
VET Charge – Other Courses				\$200 (See booklist)	
7-10 Options Courses				As set on the Year Level Booklist	
Additional Building Fund (Tax Deductible – Voluntary)				\$200	

Secondary Fee and Levy Notes:

1. All fees and levies are compulsory. Students who do not attend excursions or camps will still be charged for the activity, as costings have been made based on the whole year cohort attending, and it is a requirement in the enrolment agreement that all students participate in the full College curriculum.
2. Year 7-12 students will purchase their own textbooks and most consumables from a booklist. The school will purchase some minor consumable items.
3. The Building Fund is tax deductible. All families are encouraged to make this payment to assist the College to develop and implement its future growth.

4. The Resources item allows teachers to conduct some specific excursions/incursions, or specific classroom activities without costing parents any extra. This includes: sport and whole school initiatives.
5. After school clubs will be charged separately and individually based on actual cost of provision. These are not included in this schedule.
6. Payment of levies and tuition fees includes most excursions/incursions and some consumables. However, other extra payments may be required, including: after-school clubs, private music tuition (including instruments), and some specific costed excursions, which are charged separately.
7. Year 12 Formal (Ball) and Leavers Jacket will be charged separately.
8. Refunds for levies are made on a pro-rata basis, with the exception of those services, which have already been consumed (e.g. student insurance, ICT, etc.). This will be calculated by the College.
9. Subject fees are payable for Years 7-10 undertaking specific option subjects. Please refer to the 2018 *Booklist* for these amounts.

ICT Purchases:

1. Students in Years 10-12 will be required to purchase a laptop which is specified under school policy. This should be purchased through the school provider. Please refer to specific flyer for more details.
2. Students in Year 7 and Year 8 in 2018 will be required to purchase the College's iPad. This is itemised on a specific schedule. Please refer to specific flyer for more details.



PART C – PAYMENT SCHEDULE

There will be three payment options for paying College fees and charges in 2018:

1. Full Year's Tuition & Levies Payment:

Payment in full of the year's tuition fees and levies in advance, incurs a 5% discount on tuition fees for the year (please note: no discount applies to any 'Levies': or Kindergarten tuition fees or levies). This payment must be made before **23rd February, 2018**.

2. Term Payments:

Payable in four instalments as per dates, below.

- Payment 1: Due by **23rd February, 2018**
- Payment 2: Due by **25th May, 2018**
- Payment 3: Due by **10th August, 2018**
- Payment 4: Due by **2nd November, 2018**

3. Direct Debit (Weekly/Fortnightly/Monthly) Payment:

Direct Debit payments must, in total, be sufficient to clear total annual fees by **2nd November, 2018**. The College has a preference for Direct Debit payment plans if the full year is not paid in advance. All new enrolments are to pay by this method. The Direct Debit payment needs to be calculated as the total 2018 fees/charges divided by the payment option increments selected. Three payment scenarios are:

- Option 1: Weekly – 40 Payments (with first payment due by 2nd February, 2018)
- Option 2: Fortnightly – 20 payments (with first payment due by 2nd February, 2018)
- Option 3: Monthly – 10 payments (February to November)

Payment Schedule Notes:

Please note: Tuition fees and levies will be invoiced at the beginning of the school year, reflecting the total cost for 2018. Tuition fees and levies may be paid using the options on page 5, but the invoice will show the full year's amount.

1. Students who enrol mid-year will usually pay pro rata levies. Some levies cannot be calculated using pro-rata e.g. insurances, swimming, etc.
2. Mid-term enrolments will pay the full term's tuition fee for that term. Tuition fees will be applied normally from that point forward.
3. The four-year-old Kindergarten programme receives only state government funding. Therefore, parents must be aware that costs are somewhat more than those enrolled at Pre-Primary and other sections of the College.
4. Parents who have decided to send their child to Kindergarten or any other year level for less time than offered, will be required to pay the full fee because the part time child still takes a place that could be offered to a full time student.
5. Secondary students (Year 7-12) must purchase their own books according to a *Booklist* that is issued during Term Four of the previous year.
6. The calculation of fees when a family has secondary and primary students is discounted from the highest fee paying student to the lowest. Discounts for families with multiple children do not apply to Kindergarten (non-compulsory) year groups.
7. Families with outstanding fees beyond the payment date will have their circumstance reviewed by the College. In cases where the outstanding account is not being addressed effectively, as deemed by the College, the enrolment may be cancelled. Without payment, the matter will usually be referred to the College's debt collection agency. Associated additional charges will be payable by the family, including six percent interest on the outstanding debt and possible management fees.
8. Families eligible for Secondary Assistance through the Commonwealth Government Scheme are encouraged to make this available to the school. Those with an eligible concession card might be able to access payments.

NOTICE OF WITHDRAWAL

A full term's notice, in writing, to the Principal, must be made before exiting the school, or an additional term's fees will be charged. For example, if a child is not returning for Term 4, then the last day of Term 2 (of the same school year), would be the final date for notice to be made in writing to the Principal. Mid-term notice, which is received after the cut-off date, or notice received in the school term preceding exit, will attract full fees/charges for the subsequent school term.

For your convenience:

- (a) A *Notice of Withdrawal Form* is available from the school office;
- (b) An email may be sent to the Principal using admin@hillside.wa.edu.au

Exit Notices – Cut Off Dates 2018:

Student Exit Date:

Final Notice Date:

Not entering Term 1, 2018	22/9/2017	(Last Day Term 3, 2017)
Not entering Term 2, 2018	8/12/2017	(Last Day Term 4, 2017)
Not entering Term 3, 2018	13/4/2018	(Last Day Term 1, 2018)
Not entering Term 4, 2018	29/6/2018	(Last Day Term 2, 2018)
Not entering Term 1, 2019	21/9/2018	(Last Day Term 3, 2018)