



HILLSIDE  
CHRISTIAN COLLEGE



# Fees and Charges Schedule

2019

Providing Christian Education  
since 1977



# Fees and Charges Schedule

## 2019

The information in this schedule should be used by parents/carers to calculate total fees and charges for 2019. The total fees and charges consist of adding Tuition Fees (Part A) and Levies (Part B). The Payment Schedule is outlined in Part C and please be aware of the Exit Notice requirements. Please note the main components listed below in relation to fees and charges:

- Enrolment Application Fee
- Education Bond
- Part A - Tuition Fees
- Part B - Levies (Please use respective applicable Primary or Secondary table/s)
- Part C – Payment Schedule 2019
- Exit Notices – Cut-off dates 2019

**ENROLMENT APPLICATION FEE:**            \$100.00

Parents seeking to enrol their child/ren at HillSide Christian College shall make an application, and attend an interview as part of the enrolment procedure. A non-refundable enrolment application fee of \$100 is payable when an enrolment application form is submitted.

**EDUCATION BOND:**            \$500.00

A Family Educational Bond is charged for entry into any year level of the College by new families. It is refundable when the last student in a family leaves the College if there are no outstanding fees. Please note: a student entering Kindergarten or Pre-Primary must transition into the primary section (Year 1) to be eligible for the refund of the Bond. In summary, the Bond is **not refundable** if:

- Any student leaves the College before starting Year One (having entered in Kindergarten or Pre-Primary years);
- There are outstanding fees or charges payable to the College;
- A family (student/s), pre-accepted for entry to the College, declines the position, and does not fill the enrolment.

### **PART A - TUITION FEES 2019**

Annual Tuition Fees per child:

Year Level	First Child	Second Child	Third Child	Fourth Child +
Kindergarten	\$2,400	No discount applies		
Pre-Primary-Year 6 (Primary)	\$3,348	\$2,678	\$2,008	No fee
Years 7 - 12 (Secondary)	\$3,996	\$3,198	\$2,398	No fee

Please note: families with four or more children from Pre-Primary to Year 12 do not pay tuition fees for the fourth and other subsequent children. However, Kindergarten children do not attract a discount. Levies are applied to all students in all years at the College, and there is no discount for levies

## PART B - LEVIES

### EARLY LEARNING & PRIMARY LEVIES (Kindergarten to Year 6)

Levies are charged per student, and need to be added to Tuition Fees (PART A).

Year Level	Unit amount for Levies \$						
	General Amenities	Resources	Swimming	Booklist	ICT Levy	Total	Camps (additional)
4K	200	100		200	100	600	
PP	200	100	100	200	150	750	
1	200	100	100	200	150	750	
2	200	100	100	200	150	750	
3	200	100	100	200	150	750	
4	200	100	100	200	150	750	
5	200	100	100	200	150	750	
6	200	200	100	200	150	850	2000 (approx.)
Additional Building Fund (Tax Deductible – Voluntary)					200		

### PRIMARY FEES AND LEVIES NOTES

- All fees and levies are compulsory.
- The camp levy applies to the Year 6/7 2019 Sydney/Canberra camp and is charged separately. Initial instalments will be due in late 2018, with subsequent payments due throughout 2019.
- General Amenities** fee includes charges for copying, student insurance, bus use, Year Book, Christian Living programme, and other consumable items.
- The **Resources** item allows teachers to conduct *some* excursions/incursions, or specific classroom activities without costing parents any extra. Class-based projects will constitute 50% of the amount. The other 50% of the Resources cost centre will be put towards a whole school project. Kindergarten resource fee does not include the whole school component contribution.
- Year 6 **Resources** fee includes graduation dinner, leavers' shirt, and associated excursion.
- The **Building Fund** is tax deductible, and all families are encouraged to make this payment to assist the College to develop, and implement its future growth.
- After school clubs will be charged separately, and individually based on actual cost of provision. These are not included in this schedule.
- Payment of levies and tuition fees includes all books, excursions/incursions and consumables. No extra payments are required, except for after-school clubs and private music tuition (including instruments), which are voluntary and charged individually.
- Refunds for levies are made on a pro-rata basis, with the exception of those goods/services, which have already been consumed (e.g. swimming, booklist, ICT resources, student insurance).

### SECONDARY SCHOOL LEVIES (Years 7 – 12)

Levies are charged per student, and need to be added to Tuition Fees (PART A).

Year level	Levies unit amount \$				
	General Secondary Amenities Fee	Resources	ICT Levy	Total	Camps (additional)
7	300	300	200	800	2000 (approx.)
8	300	300	200	800	
9	300	300	200	800	250
10	300	300	100	700	
11	300	300	100	700	250
12	300	300	100	700	250
VET charge - Business				200 (See booklist)	
VET charge – Tourism/Hospitality				300 (See booklist)	
VET charges – other courses				200 (See booklist)	
WACE Outdoor Education				300 (See booklist)	
7-10 Options charges				As set on the Year Level Booklist	
Additional Building Fund (Tax Deductible – Voluntary)				200	

## SECONDARY FEE AND LEVIES NOTES

- All fees and levies are compulsory.
- Attendance on camps is compulsory (except Sydney/Canberra) and will be charged separately. It is a requirement in the enrolment agreement that all students participate in the full College curriculum.
- Year 7-12 students will purchase their own textbooks and most consumables from a booklist. The school will purchase some minor consumable items.
- General Amenities fee includes charges for copying, student insurance, bus use, Year Book, Christian Living programme, and other consumable items.
- The Resources item allows teachers to conduct some specific excursions/incursions, or specific classroom activities without costing parents any extra. This includes: sport, whole school initiatives, and rewards.
- The Building Fund is tax deductible, and all families are encouraged to make this payment to assist the College to develop and implement its future growth.
- After school clubs will be charged separately and individually based on actual cost of provision. These are not included in this schedule.
- Payment of levies and tuition fees includes most excursions/incursions and consumables. However, other extra payments may be required, including: after-school clubs, private music tuition (including instruments), and some specific costed excursions, which are charged separately.
- Year 12 Formal (Ball) and Leavers Jacket will be charged separately.
- Refunds for levies are made on a pro-rata basis, with the exception of those services, which have already been consumed (e.g. student insurance, ICT, etc.). Any refund will be calculated by the Business Manager.
- Subject fees are payable for Years 7-10 undertaking specific option subjects. Please refer to the 2019 Booklist for these amounts.

## ICT PURCHASES

1. Students in Years 10-12 will be required to purchase a MAC laptop which is specified under College policy. This should be purchased through the College provider. Please refer to the specific information pack related to this initiative.
2. Students entering in Year 7 in 2019 will be required to purchase the College iPad. Please refer to the specific information pack related to this initiative. All students Years 7-9 need a College approved iPad purchased through the College provider.

## PART C PAYMENT SCHEDULE 2019

### FEES AND CHARGES PAYMENTS

There will be three payment options for paying College fees and charges in 2019:

#### 1. Full Year's Tuition Fees and Levies Payment:

Payment for the full year's tuition fees and levies (total) for Years Pre-Primary to Year 12 incurs a discount of 5% on the tuition fees (not applicable to any 'Levies', or Kindergarten Tuition Fees or Levies). This payment must be made before **1st March, 2019**.

#### 2. Term Payments:

Payable in four instalments as per dates, below.

Payment 1: Due by	1 <sup>st</sup> March, 2019
Payment 2: Due by	24 <sup>th</sup> May, 2019
Payment 3: Due by	16 <sup>th</sup> August, 2019
Payment 4: Due by	8 <sup>th</sup> November, 2019

It is important that parents, who wish to pay term-by-term, must meet payment timelines listed above. Parents, who are unable to meet the timeline, may be required to transfer to Direct Debit arrangements.

#### 3. Direct Debit (Weekly/Fortnightly/Monthly) Payment:

Direct Debit payments including using B-Pay and PayWay. Direct Debit payments must, in total, be sufficient to clear total annual fees by **8<sup>th</sup> November, 2019**. The Direct Debit payment needs to be calculated as the total 2019 fees/charges divided by the payment option increments selected. Three payment scenarios are:

Option 1:	Weekly – 40 Payments (with first payment due by 8 <sup>th</sup> February, 2019)
Option 2:	Fortnightly – 20 payments (with first payment due by 8 <sup>th</sup> February, 2019)
Option 3:	Monthly – 10 payments (February to November)

### ADDITIONAL FEES AND CHARGES INFORMATION

*Please note: 2019 Tuition fees and levies will be invoiced at the beginning of the school year. Tuition fees and levies may be paid using the options above, but the invoice will show the full year's amount.*

1. Students who enrol mid-year will usually pay pro rata levies. Some levies cannot be calculated using pro-rata e.g. insurances, swimming, etc.
2. Mid-term enrolments will pay the full term's tuition fee for that term. Tuition fees will be applied normally from that point forward.
3. The four-year-old Kindergarten programme receives only state government funding. Therefore,

parents must be aware that costs are somewhat more than those enrolled at Pre-Primary and other sections of the College.

4. Parents who have decided to send their child to Kindergarten, or any other school year, than offered, will be required to pay full fees because a part-time enrolment still takes a place that could be offered to a full time student.
5. Secondary students (Year 7-12) must purchase their own books according to a *Booklist* that is issued during Term Four of the previous year.
6. The calculation of fees, when a family has both secondary and primary students, is discounted from the highest fee paying student to the lowest. Discounts for families with multiple children do not apply to Kindergarten (non-compulsory) year groups.
7. Families with four or more children between the school years Pre-Primary to Year 12, will only pay Tuition Fees for a maximum of three children who are enrolled concurrently. Levies are still applicable to all children enrolled. Kindergarten is not discounted in any respect.
8. Families with outstanding fees beyond the payment date will have their circumstance reviewed by the College. In cases where the outstanding account is not being addressed effectively, as judged by the College, the enrolment may be terminated. Without payment, the matter will usually be referred to the College's debt collection agency. Associated additional charges may be payable by the family, including six percent interest on the outstanding debt and possible debt management fees.
9. Families eligible for Secondary Assistance through the Commonwealth Government Scheme are encouraged to make this payment available to the College. Those with an eligible concession card might be able to access these payments.

#### NOTICE OF WITHDRAWAL

*A full term's notice, in writing, to the Principal, must be made before exiting the school, or an additional term's fees will be charged. For example, if a child is not returning for Term 4, then the last day of Term 2 (of the same school year), would be the final date for notice to be made in writing to the Principal. Mid-term notice, which is received after the cut-off date, or notice received in the school term preceding exit, will attract full fees/charges for the subsequent school term.*

*For parents' convenience:*

- (a) A *Notice of Withdrawal Form* is available in hard copy from the school office, or, alternatively;
- (b) An email may be sent to the Principal: [admin@hillside.wa.edu.au](mailto:admin@hillside.wa.edu.au), stating the date, student/s name/s, and intention to exit.

#### Exit Notices

Cut off dates for notice of exit for the 2019 school year are:

##### Student Exit Date:

Not entering Term 1, 2019  
Not entering Term 2, 2019  
Not entering Term 3, 2019  
Not entering Term 4, 2019  
Not entering Term 1, 2020

##### Final Notice Date:

**21/9/2018** (Last Day Term 3, 2018)  
**7/12/2018** (Last Day Term 4, 2018)  
**12/4/2019** (Last Day Term 1, 2019)  
**5/7/2019** (Last Day Term 2, 2019)  
**27/9/2019** (Last Day Term 3, 2019)

## EFT INTO COLLEGE BANK ACCOUNT:

Payments may be made by EFT from your bank account into the College account. It is essential to put your 'Family Code' (seen on Family Fee Statement) in the payment reference section.  
School fees and charges account: (Family Code required as reference)

### EFT into the College School Fees & Charges account:

Bank: Westpac  
Acc Name: HillSide Christian College  
BSB: 036065  
Bank Account: 380512  
Branch: Kalamunda

### EFT into the College Building Fund (Tax Deductible - voluntary):

Bank: Westpac  
Acc Name: HillSide Christian College  
BSB: 036065  
Bank Account: 389488  
Branch: Kalamunda

### EFT into the College Scholarship Fund (Tax Deductible - voluntary):

Bank: Westpac  
Acc Name: HillSide Christian College  
BSB: 036065  
Bank Account: 405337  
Branch: Kalamunda







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TEL: (08) 9453 2644  
E-MAIL: ADMIN@HILLSIDE.WA.EDU.AU  
WEBSITE: HILLSIDE.WA.EDU.AU  
ABN: 62 082 838 689

HILLSIDE CHRISTIAN COLLEGE  
336 HAWTIN ROAD  
FORRESTFIELD 6058  
WESTERN AUSTRALIA



A MINISTRY OF  
HILLSIDE CHURCH  
HILLSIDE.ORG.AU

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TO KNOWLEDGE, ADD WISDOM  
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