



HILLSIDE  
CHRISTIAN COLLEGE



# FEES AND CHARGES SCHEDULE

2020

PROVIDING CHRISTIAN EDUCATION  
SINCE 1977



# FEES AND CHARGES SCHEDULE

The information in this schedule should be used by parents/carers to calculate total fees and charges for 2020. The total fees and charges consist of adding Tuition Fees (Part A) and Levies (Part B). The Payment Schedule is outlined in Part C. Please be aware of the Exit Notice requirements. The main components in relation to fees and charges are listed below:

- Enrolment Application Fee
- Education Bond
- Part A - Tuition Fees
- Part B - Levies (please use applicable Primary and/or Secondary table)
- Part C - Payment Schedule 2020
- Exit Notices - Cut-off dates 2020

ENROLMENT APPLICATION FEE: \$100.00

Parents seeking to enrol their child/ren at HillSide Christian College shall make an application, and attend an interview as part of the enrolment procedure. A non-refundable enrolment application fee of \$100 is payable when an enrolment application form is submitted.

EDUCATION BOND: \$500.00

A Family Education Bond is charged for entry into any year level of the College by new families. It is refundable when the last student in a family leaves the College if there are no outstanding fees. Please note: a student entering Kindergarten or Pre-Primary must transition into the primary section (Year 1) to be eligible for the refund of the Bond. In summary, the Bond is **not refundable** if:

- Any student who leaves the College before starting Year One (having entered in Kindergarten or Pre-Primary years);
- There are outstanding fees or charges payable to the College;
- A family (student/s), pre-accepted for entry to the College, declines the position, and does not fill the enrolment.

## PART A - TUITION FEES 2020

Annual Tuition Fees per child:

Year Level	First Child	Second Child	Third Child	Fourth Child +
Kindergarten	\$2,520	No discount applies		
Pre-Primary-Year 6 (Primary)	\$3,516	\$2,813	\$2,110	No fee
Years 7 - 12 (Secondary)	\$4,196	\$3,357	\$2,518	No fee

*Please note: families with four or more children from Pre-Primary to Year 12 do not pay tuition fees for the fourth and subsequent children. However, Kindergarten children do not attract a discount. Levies are applied to all students in all years at the College, and there is no discount for levies.*

## PART B - LEVIES 2020

### EARLY LEARNING & PRIMARY LEVIES (Kindergarten to Year 6)

Levies are charged per student, and need to be added to Tuition Fees (PART A).

Year Level	Unit amount for Levies \$					
	General Amenities	Resources	Swimming	Booklist	ICT Levy	Total
4K	200	100		200	100	600
PP	200	100	100	200	150	750
1	200	100	100	200	150	750
2	200	100	100	200	150	750
3	200	100	100	200	150	750
4	200	100	100	200	150	750
5	200	100	100	200	150	750
6	200	200	100	200	150	850
Additional Building Fund (Tax Deductible – Voluntary)					200	

### PRIMARY FEES AND LEVIES NOTES

- All fees and levies are compulsory.
- General Amenities** fee includes charges for copying, student insurance, bus use, Year Book, Christian Living programme, and other consumable items.
- The **Resources** item allows teachers to conduct *some* excursions/incursions, or specific classroom activities without costing parents any extra. Class-based projects will constitute 50% of the amount. The other 50% of the Resources cost centre will be put towards a whole school project. Kindergarten resource fee does not include the whole school component contribution.
- Year 6 **Resources** fee includes graduation dinner, leavers' shirt, and associated excursion.
- The **Building Fund** is tax deductible, and all families are encouraged to make this payment to assist the College to develop, and implement its future growth.
- After school clubs will be charged separately, and individually based on actual cost of provision. These are not included in this schedule.
- Payment of levies and tuition fees includes all books, excursions/incursions and consumables. No extra payments are required, except for after-school clubs and private music tuition (including instruments), which are voluntary and charged individually.
- Refunds for levies are made on a pro-rata basis, with the exception of those good/services, which have already been consumed (e.g. swimming, booklist, ICT resources, student insurance).
- Parents of Years 5 and 6 are advised that a deposit of \$500 will be required to be made in Term 4, 2020 for students attending the Sydney/Canberra camp in 2021.

## SECONDARY SCHOOL LEVIES (Years 7 – 12)

Levies are charged per student, and need to be added to Tuition Fees (PART A).

Year level	Levies unit amount \$				
	General Secondary Amenities Fee	Resources	ICT Levy	Compulsory Camps	Total
7	300	300	200	250	1050
8	300	300	200	80	880
9	300	300	200	250	1050
10	300	300	100		700
11	300	300	100		700
12	300	300	100		700

VET charge - Business	200 (See booklist)
VET charge - Tourism/Hospitality	300 (See booklist)
VET charges - other courses	200 (See booklist)
WACE charge - Outdoor Education	300 (See booklist)
7-10 Subject charges	As set on the year level booklist
Additional Building Fund (Tax Deductible – Voluntary)	200

### SECONDARY FEE AND LEVIES NOTES

- All fees and levies are compulsory.
- All subject charges are itemised on Booklists, and are additional to the Levy.
- Year level camps are itemised in the Levy table above. Camps are compulsory as part of the curriculum and will be charged to all students in the course and/or year level.
- Year 7 students will have a camp to Woodman Point. This is marked on the Levy table.
- Year 8 students will have an Outdoor Education Camp. This is marked on the Levy table.
- Year 9 students will have a camp to Narrogin/Bluff Knoll. This is marked on the Levy table.
- Years 9-12 students enrolled in Outdoor Education will have additional camp/s. The cost of the camp/s is included in the subject charge, as itemised on the Booklist, and will be charged directly to school fees when a child is enrolled in this course.
- Year 7-12 students will purchase their own textbooks and accessories, which are itemised on the year level Booklist.
- General Amenities fee includes charges for copying, student insurance, bus use, Year Book, Christian Living programme, and other consumable items.
- The Resources fee allows teachers to conduct some specific excursions/incursions, or specific classroom activities without costing parents any extra. This includes: sport, whole school initiatives, and rewards.
- The Building Fund is tax deductible, and all families are encouraged to make this payment to assist the College to develop and implement its future growth.
- After school clubs will be charged separately and individually based on actual cost of provision. These are not included in this schedule.
- Payment of levies and tuition fees includes most excursions/incursions and consumables. However, other extra payments may be required, including: after-school clubs, private music tuition (including instruments), and some specific costed excursions, which are charged separately.
- Year 12 Formal (Ball) and Leaver's Jacket will be charged separately.
- Refunds for levies are made on a pro-rata basis, with the exception of those services, which have already been consumed (e.g. student insurance, ICT, etc.). Any refund will be calculated by the Business Manager.

## ICT PURCHASES

1. Students entering Year 7 in 2020 will be required to purchase or lease the College iPad. Please refer to the specific information pack related to this initiative. All students Years 7-9 need a College approved iPad purchased through the College provider.
2. Students in Years 10-12 will be required to purchase or lease a MAC laptop which is specified under College policy. This should be purchased through the College provider. Please refer to the specific information pack related to this initiative.

## PART C - PAYMENT SCHEDULE 2020

### FEES AND CHARGES PAYMENTS

There will be three payment options for paying College fees and charges in 2020:

1. Full Year's Tuition Fees and Levies Payment:

Payment for the full year's tuition fees and levies (total) for Years Pre-Primary to Year 12 incurs a discount of 5% on the Tuition Fees (not applicable to any Levies, or Kindergarten Tuition Fees or Levies). This payment must be made before **28<sup>th</sup> February, 2020**.

2. Term Payments:

Payable in four instalments as per dates, below:

Payment 1:	Due by	28 <sup>th</sup> February, 2020
Payment 2:	Due by	22 <sup>nd</sup> May, 2020
Payment 3:	Due by	14 <sup>th</sup> August, 2020
Payment 4:	Due by	6 <sup>th</sup> November, 2020

It is important that parents who wish to pay term-by-term, meet payment timelines listed above. Parents, who are unable to meet the timeline, may be required to transfer to Direct Debit arrangements.

3. Direct Debit (Weekly/Fortnightly/Monthly) Payment:

Direct Debit payments including using B-Pay and PayWay. Direct Debit payments must, in total, be sufficient to clear total annual fees by **6<sup>th</sup> November, 2020**. The Direct Debit payment needs to be calculated as the total 2020 fees/charges divided by the payment option increments selected. Three payment scenarios are:

Option 1:	Weekly – 40 Payments (with first payment due by 7 <sup>th</sup> February, 2020)
Option 2:	Fortnightly – 20 payments (with first payment due by 7 <sup>th</sup> February, 2020)
Option 3:	Monthly – 10 payments (February to November)

### ADDITIONAL FEES AND CHARGES INFORMATION

*Please note: 2020 Tuition fees and levies will be invoiced at the beginning of the school year. Tuition fees and levies may be paid using the options above, but the invoice will show the full year's amount.*

1. Students who enrol mid-year will usually pay pro rata levies. Some levies cannot be calculated using pro-rata e.g. insurances, swimming, etc.
2. Mid-term enrolments will pay the full term's tuition fee for that term. Tuition fees will be applied normally from that point forward.
3. Parents who have decided to send their child to school less than full time will be required to pay full fees because a part-time enrolment still takes a place that could be offered to a full time student.

4. Secondary students (Year 7-12) must purchase their own books according to a *Booklist* that is issued during Term Four of the previous year.
5. The calculation of fees, when a family has both secondary and primary students, is discounted from the highest fee paying student to the lowest. Discounts for families with multiple children do not apply to Kindergarten (non-compulsory) year groups.
6. Families with four or more children between the school years Pre-Primary to Year 12, will only pay Tuition Fees for a maximum of three children who are enrolled concurrently. Levies are still applicable to all children enrolled. Kindergarten is not discounted in any respect.
7. Families with outstanding fees beyond the payment date will have their circumstance reviewed by the College. In cases where the outstanding account is not being addressed effectively, as judged by the College, the enrolment may be terminated. Without payment, the matter will usually be referred to the College's debt collection agency. Associated additional charges may be payable by the family, including six (6) percent interest on the outstanding debt and possible debt management fees.
8. Families eligible for Secondary Assistance through the Commonwealth Government Scheme are encouraged to make this payment available to the College. Those with an eligible concession card might be able to access these payments. Application forms are available from the College office. The due date for applications is Thursday 9<sup>th</sup> April 2020.
9. Out of School Hours Care (OSHC) is charged separately from school fees.

#### NOTICE OF WITHDRAWAL

*A full term's notice, in writing, to the Principal, must be made before exiting the school, or an additional term's fees will be charged. For example, if a child is not returning for Term 4, then the last day of Term 2 (of the same school year), would be the final date for notice to be made in writing to the Principal. Mid-term notice, which is received after the cut-off date, or notice received in the school term preceding exit, will attract full fees/charges for the subsequent school term.*

For parents' convenience:

- A *Notice of Withdrawal Form* is available in hard copy from the school office, or, alternatively;
- An email may be sent to the Principal: [admin@hillside.wa.edu.au](mailto:admin@hillside.wa.edu.au), stating the date, student/s name/s, and intention to exit.

#### EXIT NOTICES

Cut off dates for notice of exit for the 2020 school year are:

Student Exit Date:	Final Notice Date:
Not entering Term 1, 2020	<b>27/9/2019</b> (Last Day Term 3, 2019)
Not entering Term 2, 2020	<b>13/12/2019</b> (Last Day Term 4, 2019)
Not entering Term 3, 2020	<b>10/4/2020</b> (Last Day Term 1, 2020)
Not entering Term 4, 2020	<b>3/7/2020</b> (Last Day Term 2, 2020)
Not entering Term 1, 2021	<b>25/9/2020</b> (Last Day Term 3, 2020)



## HOW TO PAY SCHOOL FEES:

School fees can be paid via three alternative payment methods:

- Direct Debit – this is the preferred method of school fee payment. Direct debit forms are available via the College office or email: [schoolfees@hillside.wa.edu.au](mailto:schoolfees@hillside.wa.edu.au);
- BPAY – direct payments to the College can be made using the BPAY reference number and code found on the family school fee account. If families require BPAY details, or re-issue of fee statements, these may be provided by emailing: [schoolfees@hillside.wa.edu.au](mailto:schoolfees@hillside.wa.edu.au);
- In person at the College office - cash, EFTPOS or Credit Card. The office is able to receive payments over the phone.

Please note: Direct payments into the general school bank account is now not available.

## VOLUNTARY FUNDS:

Payments for the College Building Fund and the College Scholarship Fund are shown below:

EFT into the College Building Fund (Tax Deductible - voluntary):

Bank: Westpac  
Acc Name: HillSide Christian College  
BSB: 036065  
Bank Account: 389488  
Branch: Kalamunda

EFT into the College Scholarship Fund (Tax Deductible - voluntary):

Bank: Westpac  
Acc Name: HillSide Christian College  
BSB: 036065  
Bank Account: 405337  
Branch: Kalamunda



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TO KNOWLEDGE, ADD WISDOM  
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